

# HOUSE RULES AGREEMENT



Initial each rule to confirm understanding and compliance.

- No drugs or drug paraphernalia: \_\_\_\_\_
- No smoking/vaping inside (including common areas): \_\_\_\_\_
- No firearms: \_\_\_\_\_
- No alcohol: \_\_\_\_\_
- Perform room clean schedule\* at least 2x a week: \_\_\_\_\_
- No offensive language, violence, threats, harassment, or intimidation: \_\_\_\_\_
- No stealing: \_\_\_\_\_
- No personal items in common areas: \_\_\_\_\_
- No overnight guests: \_\_\_\_\_
- Visitors require approval: \_\_\_\_\_
- Visitors only permitted in common areas: \_\_\_\_\_
- No sleeping in common areas: \_\_\_\_\_
- Sleep in assigned room/bed only: \_\_\_\_\_
- Do not enter unassigned rooms: \_\_\_\_\_
- Keep common areas clean after each use: \_\_\_\_\_
- No personal furniture: \_\_\_\_\_
- Pants/Shorts and Shirt worn at all times in common areas: \_\_\_\_\_
- No eating or storing food in bedrooms: \_\_\_\_\_
- Quiet hours from 8pm to 6am (Mon-Fri)/10pm to 8am Sat-Sun): \_\_\_\_\_
- Label all food in cabinet and refrigerator (Name & Date): \_\_\_\_\_
- Turn off lights when not in use: \_\_\_\_\_
- No changing thermostat without permission: \_\_\_\_\_
- No sharing medications: \_\_\_\_\_
- No destruction of property: \_\_\_\_\_
- Violation Policy: Violations may result in fines and/or immediate removal.

Printed Name \_\_\_\_\_

Client Signature \_\_\_\_\_

Date \_\_\_\_\_



# HOUSE RULES SHARED SPACES



Shared Chores make the home run smoothly and make clear the responsibilities of each resident.

The chores are divided by each residents and change once a week.

Ex:

Week 1, room 1 takes out the trash daily

Week 1, room 2 removes dishes from dishwasher & puts them away

Week 2, rotate responsibilities

**NOTE:** We may occasionally provide detergent and other cleaning products, however, you need to **purchase your own cleaning products** and have them available for you to clean up after yourself and do your weekly chores.

If you can not get to the store in time, doordash and walmart are available for product delivery.

Printed Name \_\_\_\_\_

Client Signature \_\_\_\_\_

Date \_\_\_\_\_



# HOUSE RULES SHARED SPACES



## Trash Removal

- City Trash Pickup is every **Wednesday**. (In the event of bad weather, use the trash bins inside the yard.)
- Alley trash bins - Day after trash removal, re-organize trash bins in alley so they do not obstruct parking, traffic or alley entrances.
- Kitchen trash - Trash in kitchen basket should be removed in the evening once a day.
- Trash Liner - keep trash liner in trash bin at all times.

## Kitchen

- Keep dishwasher free of dishes
- Keep microwave free of dishes/food
- Keep countertops free of crumbs (Wipe sink and countertop) after each use
- Mop/Sweep floors (Monday & Thursday).



# HOUSE RULES

## SHARED SPACES



### **Bathroom**

- No personal items in shared space (deodorant, toothbrush, etc)
- Wipe Down Sink after each use
- Scrub Toilet (Monday & Thursday).

### **Washer/Dryer**

- Each resident will be designated 1 day per week for doing their own laundry (Either Monday or Tuesday)
- All clothes must be folded and put away completely
  - Laundry should be removed immediately after wash/dry cycle
- Each resident is responsible for keeping their own laundry supplies in their respective rooms/space
  - (pods, dryer sheets, bleach, detergent)



# HOUSE RULES SHARED SPACES



## Kitchen Area

- Dirty dishes should be washed and put up **immediately** after use.
  - Pots and Pans, Silverware, Bowls, Plates, etc.
- Refrigerator - Include a label with your Name & Date on food items. Go through food items (containers, fruit, veges, etc.) once a week to make sure they have not spoiled.
- Stovetop and Kitchen counter should be wiped down and free of crumbs **immediately** after use.
- Dishwasher - Never leave dishes in overnight. Coordinate with you're roommates to completely fill dishwasher, run, then put dishes away.
- Oven racks - keep oven rack covers on during cooking. Keep covers clean at all times.

Printed Name \_\_\_\_\_

Client Signature \_\_\_\_\_

Date \_\_\_\_\_

Even/Odd Week

# To Do LIST

Date:

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Notes:

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# CHECKLIST

## *Cleaning*

### Kitchen

- Check Fridge for Spoiled Food
- Clean the sink and faucet
- Wipe down countertops
- Wipe down oven top, appliances
- Sweep and mop the floor
- Empty the trash and replace liner

### Bathroom

- Clean shower fixtures, walls, & liner
- Clean and organize cabinets
- Wipe down mirrors, sink, countertops
- Sweep and mop the floor
- Replenish toiletries and toilet paper
- Empty the trash and replace the liner

### Bedroom

- Dust TV, furniture and shelves
- Organize closet and drawers
- Change and wash bed linens
- Clean mirrors and windows
- Sweep and mop the floor
- Take out trash

### General

- Clean windows and mirrors
- Wipe sofa, tables and bench
- Dust TV, Fireplace surface
- Clean off washer/dryer
- Clean off Coffee Table, Dining Table areas
- Take out trash